

BDC Overview and Scrutiny Board - Action Sheet (2025/26)

10th February 2026

| Subject | Action Required | Action Taken | Officer(s) Responsible | Other Comments | Status |
|---|---|--|-------------------------------|-----------------------|--------------------|
| Police and Crime Commissioner Update | 1. The Board receive updates from the West Mercia Police and Crime Panel. | Emailed Councillor Helen Jones for comment 24/3/26 | Sarah Woodfield | | In Progress |
| Planning Advisory Service (PAS) | 1. Training is provided for both Members and Officers to discuss aims and objectives to improve culture and behaviours for Planning Committee meetings. | 11/2/26 – Emailed action to Officer | Guy Revans | | In Progress |
| | 2. The Action Plan for the Planning Advisory Service (PAS) recommendations is brought forward at its earliest convenience. | 11/2/26 – Emailed action to Officer 5/3/26 – Requested update | Guy Revans | | In Progress |

24th March 2026

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| Crime and Disorder Scrutiny | 1. To obtain a more detailed explanation from WRS on processes following “non-compliance” in planning enforcement cases and circulate this to Members | Emailed Officers 27/3/26 | Bev Houghton | | Outstanding |
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| | 2. Police rep to share costings for cameras and details of existing tactical plans for the Rose Hill / Ten Ashes / Lickey Hills area with the relevant ward councillor(s). | Emailed Officers 27/3/26 | Bev Houghton | | Outstanding |
| LGR Update | 1. To explore an LGR Task Group | Meeting to be set up with Hannah Corredor, Chairman of Board & PFH | Hannah Corredor/Sarah Woodfield | | In Progress |
| | 2. Explore the inclusion of the Corporate Risk Register as part of future LGR reporting to the Board | Emailed Officers 27/3/26 | Hannah Corredor | | Completed |
| | 3. PFH to provide LGR route-map and key timeline for Member Circulation | Information was emailed to Members 25/3/26 | Councillor Sue Baxter | | Completed |
| O & S Work Programme | To add AI (uses and risks for the Council) and “Libraries Unlocked” Update onto the work programme and liaise with relevant Officers | Emailed Officers 27/3/26 | Sarah Woodfield | | Completed |
| O & S Action Sheet | To amend the PAS actions from Completed to In Progress | | Sarah Woodfield | | Completed |